



## Chief Financial Officer Position – Permanent Full Time

### **SUBSTANTIVE EQUALITY STATEMENT:**

The Western Australian Meat Industry Authority is an equal opportunity employer and encourages people with disability, Aboriginal and Torres Strait Islander people and persons from culturally diverse backgrounds to apply.

### **JOB DESCRIPTION:**

Are you an accounting and finance professional looking for your next senior leadership opportunity to further your career?

The Western Australian Meat Industry Authority is looking for an enthusiastic, people-focused and innovative Chief Financial Officer (CFO) to integrate into our small but close-knit team. You will be a part of the Senior Leadership Team, and a member of the Finance Committee and Audit & Risk Committee that reports directly to the Board. You will also manage a small team as part of your leadership and management of all financial business functions for the Authority.

You will work with other Senior Leaders to shape the strategic and financial future of the Authority, as part of the reinvigorated WAMIA Strategic Plan. You will have the unique opportunity to lead the commercial finances of the Muchea Livestock Centre, the largest undercover livestock saleyard in Western Australia, as well as strategic financial and governance matters in the Western Australian government.

### *The Role*

To be successful in this role you will ideally have demonstrated experience in the application and knowledge of the Australian Accounting Standards, *Financial Management Act 2006* and Treasurer's Instructions and experience in contemporary financial management including budget preparation, funding submissions, preparation of accrual financial statements and management reporting to the Finance Committee and Board.

The CFO manages a small team of staff undertaking the day-to-day financial administration and payroll activities that complies with all State and Federal financial laws.

The person will be required to work collaboratively within the Authority's Operational and Management teams to meet broader business needs and will provide operational coverage for the CEO when on leave.

You will be based primarily out of the Muchea office, just 20 minutes from Ellenbrook, with the opportunity to work from home under WAMIA's flexible working arrangements.

### **ABOUT US**

The Western Australian Meat Industry Authority (WAMIA) is an independent WA Government Statutory Authority, facilitating the development of the Western Australian meat and livestock industry and provides advice to the WA Government on opportunities and barriers in the WA meat and livestock industry.

WAMIA also owns and operates the Muchea Livestock Centre (MLC) which is the largest dual species undercover livestock commercial selling facility in Australia just 20 minutes from Ellenbrook and 45 minutes from the Perth CBD.

## **SELECTION CRITERIA**

Be an Australian citizenship or permanent resident of Australia as defined by the Commonwealth Immigration Act.

### **Essential Criteria**

1. Degree level qualification in accounting or related discipline.
2. Relevant experience with accrual accounting, GST and FBT requirements.
3. Demonstrated experience in a management accounting environment including financial reporting, accounting, and budget preparation.
4. Understanding and knowledge of Australian Accounting Standards and Financial Management Act.
5. Experience with relevant computer packages including Word and Excel.
6. Excellent organisation, time management and problem-solving skills.
7. Good communication and interpersonal skills with ability to work cooperatively with others at all levels.
8. Knowledge and commitment to the delivery of quality customer service.

### **Desirable Selection Criteria**

Experience in a public sector environment.

Membership of an appropriate professional body as prescribed in Treasury Instruction 824.

The job description form (JDF) provides the full outline of the role, responsibilities.

## **FOR FURTHER JOB-RELATED INFORMATION**

Need further information?

We'd love to hear from you!

To have a confidential discussion, please contact I-Lyn Loo, Acting Chief Executive Officer on 08 9571 0013 (during business hours)

## **APPLICATION**

Please read the below requirements carefully, as failure to lodge all requested documents will invalidate your application:

All applications are to be submitted online. Select "Apply for Job", at either the top or bottom of this screen and follow the instructions on your screen.

This below information will assist you with the preparation of your application.

### **We require you to submit:**

1. A detailed curriculum vitae that clearly outlines the skills and experience you have gained in relation to the job description; and
2. A written statement (maximum three (3) pages addressing each of the following three essential criteria elements: (Please note that all other essential/desirable criteria requirements for this position will be discussed as part of the interview process).

- Demonstrated experience in a management accounting environment including financial reporting, accounting, and budget preparation;
- Excellent organisation, time management and problem-solving skills;
- Good communication and interpersonal skills with ability to work cooperatively with others at all levels.

3. You are asked to complete an online application form and attach your documentation, please allow enough time to complete this process as applications cannot be accepted after the closing date and time.

Documents should be saved in .doc or pdf format.

If you are having difficulty submitting your online application, please telephone (08) 9571 0013 and ask for Ms Judy Niblett - Executive & HR Officer.

Applications must be submitted before 5:00pm (WST) on 23 February 2024